

Monday 29th January 2018
Notes from Meeting with RE Curriculum Consultant
Venue: Wingfield Academy
Present: Chair of SACRE and RE Curriculum Consultant

Purpose of Meeting:

- To confirm with RECC that she would still be willing to be the Curriculum Consultant if a way forward could be agreed between all involved parties
- To discuss the budget £5,000 that the LA have allocated to SACRE and consider how best to use this finance going forward.

RECC confirmed she would still be willing to fulfil the role of Curriculum Consultant (CC) if a way forward could be agreed between all parties.

We agreed that the following was the minimum that could be done to fulfil both the legal requirement and ensure that SACRE was still successful in its support of RE within Rotherham Schools:

- Meetings – we are required to meet a minimum of three time per academic year. The Curriculum Consultant needs to be at these meetings. Currently these are held outside of school day so this needs to be considered when agreeing hours for CC
- Pre-meeting discussion to prepare for meeting/set agenda between Curriculum Consultant/Chair/sometimes Vice Chair -this would require time to be allocated.
- Post Meeting discussion to follow through on actions between Curriculum Consultant/Chair/sometimes Vice Chair – this would require time to be allocated. This could be tied in with the SACRE development plan.
- Annual Report – a legal requirement written by Curriculum Consultant with support from chair.
- REwards Ceremony – one way of monitoring good RE is delivered.
- Annual RE Conference – South Yorkshire Hub offering training to RE to ensure quality RE is delivered.
- Website – needs to be kept up to date and enquires responded to. Currently RECC and Chair are named on the website as contacts. Schools need to be informed as to what is happening.
- Ever fifth year extra time/funding would need to be allocated for the implementation and work involved in putting together the RE Syllabus and training of teaching staff.
- Collective Worship guidelines.
- Alongside the above tasks time needs to be allocated for determinations. This task is usually carried out by the Curriculum consultant with support from two SACRE members to conduct visits. Schools this applies to are due for renewal 2019, but schools in the meantime could apply for one, or apply for renewal sooner. The CC doesn't necessarily have to be directly involved in this task.

Proposal:

There are 36 weeks (approximately) in the school year. Subject to School's agreement we would like to suggest that RECC be allocated 2 hours less per week on her timetable so that she can focus on her role as the Curriculum Consultant.

This would work out at 72 hrs per academic year

72 divided by 8 (8 hrs in a working day) = 9 days x £350= £3,150

Leaving the remaining budget for REwards Ceremony, funding the Annual Conference including Curriculum Consultant being in attendance.

If not before, we would certainly want RECC back in role by July 2018, when School commences the new school year.

Once the way forward is agreed we would like to suggest that a written contract / agreement is drawn up between the LA, School and RECC with a date included for an annual review.

Next Steps:

A meeting to be set up asap with all parties involved including RECC to finalise way forward and action.